

**Nicholas County Health Department
Board of Health Meeting
November 9, 2022, 4:00 PM**

Present: Robin Brown, Chair
Christina Chapman, Vice Chair
Tim Kirkland, Member
Shauna Shafer, Member (phone)
Dr. Anita Stewart, Interim Health Officer
Teri Harlan, Interim Administrator
Michelle Underwood, DON

Absent: Linda Hayes

The regular meeting of the Nicholas County BOH of Nicholas County Health Department was called to order at 4 PM on November 9, 2022, at Nicholas County Health Department Conference Room by Robin Brown.

The minutes of the previous meeting were reviewed and unanimously approved.

Teresa Workman, CPA presented financial reports. Motion to approve Tim Kirkland. Second by Shauna Shaffer. Motion carried.

Teri Harlan presented the Fayette County/Nicholas County shared services agreement. There was discussion regarding services including IT and Environmental Health. The agreement had been voted on previously. Agreement signed by Robin Brown, Chair.

Teri recommended we make another distribution of employment retention incentives. There will be one final incentive payment before the end of the public health workforce grant program June 2023. Motion by Tim Kirkland to approve. Second by Christina Chapman. Motion carries.

Personnel: Dr. Stewart has been serving as Interim Health Officer since March 2022. Need confirmation on whether she will continue or if we plan to move in another direction. Dr. Stewart stated that she is committed to public health and feels that Nicholas County is at the place to make big changes that will positively affect the community. The board agreed to schedule a separate meeting to discuss and decide how to move forward.

Nursing Report: Michelle Underwood presented current numbers on COVID, flu and other respiratory illnesses. She stated she plans to be involved in more community projects. The health department is utilizing the mobile unit in collaboration with other agencies within the community with a focus on the underserved areas.

Administrator Report: Teri discussed grant management.

The next meeting will be 4 pm on January 18, 2023.

Meeting was adjourned at 5:20 pm.
Minutes submitted by: Michelle Underwood