

Nicholas County Health Department

One Stevens Road, Suite 201, Summersville, WV 26651

Telephone: (304) 872-5329 – Fax: (304) 872-5362

www.nicholashealthwv.com

Nicholas County Board of Health

September 12, 2023

4:00 p.m.

Agenda

Christina Chapman—Chair

Shauna Shafer—board member

Linda Hayes—board member

Teresa Workman—CPA

Dr. Anita Stewart—Health Officer

- I. Call to Order—1607 Christina Chapman
- II. Board of Health Minutes (July 25, 2023)

Approved—Shauna Shafter

2nd Linda Hayes

Motion carries

- III. Financial Reports—Teresa Workman
 - i. Just got 53,000 from CDC infrastructure grant, not on the budget
 - ii. 2020 grant—DHHR request to close out grant. No details
 - iii. Added new revenue lines. DNA testing. Water testing. Interest income \$13,000 in 2 months!
 - iv. Nothing from Seneca for the shared utilities. Elevator maintenance contract we paid.
 - v. Vaccines—just recorded purchase, but not showing up this month.

- vi. Retirement/Insurance due to the system for billing.
 - vii. Letter from the bank for coverage for money market account to bond the money in addition to the FDIC. (ie City of Summersville). Shauna suggests moving funds. Both money market and other account with United. Wants to have the bank working for us. Teresa will check other bank interest rates.
 - b. Motion to approve finances—Linda Hayes
 - c. Second—Shauna Shafer
 - d. Motion carries
- IV. Policies and Procedures--Tabled
- V. Renovations to Health Department—Discussed needs for a “facelift” as well as renovations to the Lab/Immunization area. Board suggested a “wish list” and to talk with Seneca about mirroring their renovations. Dr. Stewart to get vendors.
- VI. Public Health 101 – Dr. Stewart
- VII. Administrator Report –tabled
- VIII. Health Officer Report—Dr. Stewart
 - a. EMR/Billing/Credentialing—meeting with EPIC in October. Looking at options. Needs to be a priority due to immunizations. Ginny has reached out to the Insurance Commission.
 - b. Immunizations—discussed new respiratory virus vaccines. COVID monovalent approved. Commercialized. Small amount of Bridge Access Program (BAP) doses to LHDs. Ordered private stock of covid and influenza to provide to insured individuals. Will have state doses as well (BAP for COVID limited)
 - c. STIs—Rapid HIV, HCV, syphilis testing
 - d. Save a Life Day—Sept 14th Planned naloxone distribution as well as STI testing, hygiene, resources
 - e. Public Health 101—Presenting to Nicholas County Commission in chambers Sept 20 2023 at 1pm.
- IX. Executive Session—not needed
- X. Adjourn—Motion to adjourn by Linda Hayes at 549pm, Second by Shauna Shafer. Motion carries.

Next Board of Health Meeting: November 14, 2023, at 4:00 pm